



MARICOPA COUNTY JUSTICE COURT

If you want to file a...

CIVIL MOTION



MARICOPA COUNTY JUSTICE COURT

A **MOTION** can be filed by either party and is a request asking the court to take a specific action or to issue a ruling or order.

When a motion is filed the opposing party may be given opportunity (10 business days) to respond or object prior to the judges ruling on the motion. On request of either party, the court may schedule an oral argument before rendering a decision on the motion. Additionally, if a response to a motion is filed (by a party) the party who filed the motion may be given opportunity to reply to the response.

The Judge will consider the motion and any response or objections and will enter an order either granting or denying the motion. Both parties will be notified of the decision on the motion.

Please STOP...

If this is a small claims case. Refer to the Small Claims specific motions.

Please PROCEED...

If you are asking the court to take a specific action or to issue a ruling / order.

FORMS Needed:

Civil - Motion / Response to Motion / Reply to Response Form

INSTRUCTIONS:

- 1) Complete form and make copies.
- 2) File form with the court clerk.
- 3) Mail copy to other party

IT IS IMPORTANT THAT ALL PARTIES KEEP THE COURT APPRISED OF ANY CHANGE IN ADDRESS A NOTICE OF CHANGE OF ADDRESS form must be filed with the court when a party changes their address.

Visit us at www.superiorcourt.maricopa.gov/justicecourts for additional filing information and online forms.



Maricopa County Justice Courts, Arizona

CASE NUMBER: _____

() -
Plaintiff(s) Name / Address / Phone

() -
Attorney for Plaintiff(s) Name / Address / Phone

() -
Defendant(s) Name / Address / Phone

() -
Attorney for Defendant(s) Name / Address / Phone

☐ **MOTION AND MEMORANDUM TO:**

☐ **RESPONSE TO MOTION AND MEMORANDUM**

☐ **ORAL ARGUMENT REQUESTED**

☐ **REPLY TO RESPONSE TO MOTION AND MEMORANDUM**

☐ **BY AGREEMENT** *(evidenced by signature of both parties)*

7.1

I am the ☐ Plaintiff ☐ Defendant

I would like the court to:

Statement of Facts:

Legal Support:

Conclusion:

I state under penalty of perjury that the foregoing is true and correct.

Date: _____
☐ Plaintiff ☐ Defendant

Date: _____
☐ Plaintiff ☐ Defendant

I CERTIFY that I delivered / mailed a copy of this MOTION / RESPONSE / REPLY to:

☐ Plaintiff at the above address ☐ Plaintiff's attorney ☐ Defendant at the above address ☐ Defendant's attorney

Date: _____ By _____
☐ Plaintiff ☐ Defendant

NOTICE TO RESPONDING PARTY: You have ten judicial (10) days, or until _____ at 5:00 PM to file a written response or objection to this motion, if you wish to do so. If no response is given, the Court will consider the relief requested and will enter an order without hearing any objection you may have. If a response is filed, and if the moving party wishes to do so, he / she may file a written reply to the matters raised in your response, within five (5) judicial days thereafter.